



## Welcome to ELITE Global Logistics Network Conference Pre-Conference Information (Very Important – Please Print This Out!)



The details below contain very important last-minute information which you should print out and use as a checklist and reference for the conference.

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### CONFERENCE ID

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To facilitate quicker onsite registrations for everyone, please print out your Conference ID and present it to us when you do your onsite registration. It will help all members to avoid long queues.

1. Go to the conference website: <https://conference.elitegln.com/egln2022>
2. Move your mouse cursor towards the lower-left hand side of the webpage banner to where it says 
3. Click on **Print Your Conference ID**
4. Enter your One-on-One username and password
5. Click 
6. Present to WCAworld staff at the Registration Counter when you do your onsite registration.

### Your conference details

**Important:** In order to allow us to better prepare so that delegates can register as comfortably and efficiently as possible, WCA have strongly requested that all delegates would print below details and give us at the register desk. We thank you in advance for your cooperation.



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[ID#347] Mr. Douglas Archer

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Conference Manager

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WCAworld

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Miami, FL, United States of America

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## ONSITE REGISTRATION

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Everyone must do an onsite registration to pick up their conference bags, badge, and other materials. Onsite registration can be done during these times and places:

Date	Time	Venue
Sunday, 4 September 2022	14:00 – 20:00 hrs	Royal Cliff Beach Hotel Sapphire A Room
Monday, 5 September 2022	9:00 – 19:00 hrs	
Tuesday, 6 September 2022	09:00 – 18:00 hrs	PEACH (Counter B)

We recommend that you do this upon arrival to avoid the rush that happens just before the welcome cocktail reception starts. To speed up the process, please don't forget to print out and bring your **Conference ID** (as mentioned above)

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## COVID-19 VACCINATION

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DELEGATES ARE NOT REQUIRED BY WCAWORLD TO BE VACCINATED TO ATTEND THIS CONFERENCE. HOWEVER, THAILAND REQUIRES ALL TRAVELERS ENTERING THE COUNTRY TO BE VACCINATED AGAINST COVID-19 PRIOR TO ARRIVING.

Considering the ongoing spread of COVID-19, we encourage all delegates to be fully vaccinated against Covid-19 for your own safety and health. However, it is not compulsory to be fully vaccinated to attend our conference, but all delegates are responsible for checking their own vaccination and other Covid-19 related requirements depending on their country of origin and airlines being used.

For additional information regarding covid-19 related requirements to enter Thailand, please visit the Tourism Authority of Thailand (TAT) website [HERE](#).

WCAworld will not be responsible if you cannot enter Thailand due to Covid-19 related issues.

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## COVID TESTING

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TESTING IS NOT PROVIDED ONSITE BY WCAWORLD

Delegates attending from some countries are still required to have Covid-19 tests performed prior to departure back to their home countries. Kindly note that WCAworld has not arranged for Covid-19 testing at this conference and all delegates who require testing must make their own arrangements. Please see below hospital lists (all situated in Pattaya) which are authorized to provide PCR test results for international Fit to fly certificates:

Hospital / Clinic	Price (THB)	Procedure	Link
Bangkok Pattaya Hospital	3,800	<b>Online Booking at hospital website</b>	<a href="https://www.bangkokpattayahospital.com/">https://www.bangkokpattayahospital.com/</a>
Pattaya Memorial Hospital	3,500 Fast track service: 5,000 (Receive result within 12 hours)	<b>Call to book (9:00 am - 6:00 pm);</b> Tel: +66 38 488 777	<a href="https://www.pattayamemorial.com/">https://www.pattayamemorial.com/</a>
Pattaya International Hospital	4,000	<b>Call to book (9:00 am - 1:00 pm);</b> Tel: +66 38 428 374	<a href="https://www.pattayainterhospital.com/">https://www.pattayainterhospital.com/</a>

It is strongly recommended that you make a booking in advance for Covid testing.

Pricing may be subject to changes please contact hospital for current pricing.

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## MASKS & SOCIAL DISTANCING

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Most coronavirus measures in Thailand have been lifted. However, face masks are still required to be worn on the plane by some airlines so please check with your airline to make sure about their masking policy onboard.

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## NAME BADGES & SECURITY

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**NAME BADGES MUST BE WORN AT ALL TIMES!  
NO BADGE – NO ACCESS !!**

(WCAworld takes this policy very seriously and you will NOT be given access to the function venues if you do not have a name badge)

- Name badges apply to ALL functions including the One-on-One Meetings, Cocktail Receptions, and the Gala Dinner. The only functions they are not required for are tours and teambuilding activities.



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|---|--|
| <ul style="list-style-type: none"><li>Name badges are given to delegates during the Onsite Registration only.</li></ul> |  |
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## EXTRA BENEFITS & DISCOUNTS

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Members can receive the following benefits by showing their name badges to hotel staff:

- 10% discount off food and beverages at hotel's F&B outlets
  - 15% discount on Spa (Royal Wing Suites & Spa)
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## AIRPORT TRANSFERS

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Airport transfers are provided by WCAworld and are included in your conference fees.

Airport transfers: All airport transfer matters will be handled by GB Limousine. Please contact [gb@ground-business.com](mailto:gb@ground-business.com).

In case of an emergency please call +66 2 821 5991.

Departure Transfer: Reconfirmation for departure limousine service will be onsite next to our registration counter located at Counter B in PEACH from the 6 – 8 September from 09:00 – 17:30, and 9:00-17:30 on 9 September at Royal Cliff Beach Resort Main Lobby.

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## COMPLIMENTARY DOWNTOWN PATTAYA SHUTTLE

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A complimentary shuttle service will be available for all delegates to various stops (listed below) downtown and back to Royal Cliff Beach Resort. Please do note that seating is limited to 9 passengers per trip.

### Hours of Operations

Monday, 5 September	21:00 – 01:30
Tuesday, 6 September	22:00 – 01:30
Wednesday, 7 September	19:00 – 01:30

- Stop 1: Royal Cliff Beach Resort (Beach Hotel)
  - Stop 2: Walking Street (Bali Hai 7-11)
  - Stop 3: 7-11 opposite Tree Town Night Market
  - Stop 4: Terminal 21 (North Road Bus Stop)
  - Stop 5: Central Festival (Beach Road)
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## WEATHER

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Average daily low: 26°C (79°F)  
Average daily high: 32°C (90°F)  
Average number of days with rain: 14 days.  
Click [here](#) for the Thai weather forecast

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## GALA DINNER



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Delegates must choose type of main course upon entry at the dinner venue (Infini Beach Pool Area) by picking up ONE card only (pictured below).

The number of cards printed match the number of attendees. There is only one card per person so please be considerate towards other members and do not take more than one card!

Delegates are strongly recommended to dress smart casual (polo shirt and slacks) or appropriate attire.

A live band will entertain the guests during the gala dinner and a dance floor will be available.

 <p style="text-align: center;"><b>BEEF</b></p>	 <p style="text-align: center;"><b>SNOW FISH</b></p>	<p style="text-align: center;">INDIAN VEGETARIAN (do NOT pick up a card – you must seat yourself at a table designated as INDIAN VEG. Communal style dining)</p>
<p style="text-align: center;">Menu</p> <p>Chilled Gazpacho Soup with Brioche Croutons, Kalamata Olive Tapenade and Herb Oil Smoked Duck Breast with Fresh Vietnamese Spring Roll and Mango Salsa BEEF Short Rib Slow Cooked in Red Wine Sauce Red Onion &amp; Ginger Lentils, Roasted Brussel Sprouts and Cauliflower Puree White Chocolate Raspberry Parfait with Cappuccino Sauce, Berry Compote and Cookie Crumble</p>	<p style="text-align: center;">Menu</p> <p>Chilled Gazpacho Soup with Brioche Croutons, Kalamata Olive Tapenade and Herb Oil Smoked Duck Breast with Fresh Vietnamese Spring Roll and Mango Salsa Seared SNOW FISH with Buttered Mash Potato, Crisp Parma Ham, Sautéed Spinach and an Orange Darjeeling Sauce Red Onion &amp; Ginger Lentils, Roasted Brussel Sprouts and Cauliflower Puree White Chocolate Raspberry Parfait with Cappuccino Sauce, Berry Compote and Cookie Crumble</p>	<p style="text-align: center;">Menu</p> <p>Baura shimla mirch Chili paneer Corn pakoda Mixed salad Aloo chat</p> <p>Hot &amp; sour soup Jeera aloo Vegetable Manchurian Malai kofta Paneer butter Masala Dal Amritsari Vegetable biryani Jasmine rice Plain Naan Bread, Tandoori Roti &amp; Papad Mint Chutney, Mixed Pickle &amp; Cucumber Raita</p> <p>Mawa kachori Carrot halva</p>

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### EXCLUSIVE NIGHTCLUB “LET’S MEET UP” (5 - 6 September 21:00 - 01:00)

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Delegates are invited to an exclusive nightclub located at Royal Opal Theatre in Royal Cliff Beach Hotel, where members can “meet up” and connect with other members. A DJ will be entertaining the delegates with various hit songs and members can network and dance the night away.

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### CONFERENCE AGENDA

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Please visit <https://conference.elitegln.com/egln2022/info/> to view the full agenda.

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### BEST PARTNER AWARDS

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For this conference, we will be giving out the Best Partner Awards during the coffee breaks of our one-on-one meetings. This will ensure a unique break in the one-on-one meetings by announcing the winner of a region and ensuring all attendees are present.

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## ONE-ON-ONE MEETING SCHEDULER

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**Note:** Your One-on-One Meeting Schedule is updated daily to the WCAworld Events App so that you do not need to pick up a meeting schedule from the registration counter each morning unless you prefer the paper version.

The One-on-One meeting scheduler will close for the first time on **Monday, 5 September at 21:00 hrs** and then re-open as per the following schedule:

Date	Color	Pick Up Time	Scheduler Operating Hours
6 September 2022 (Tuesday)	Pink	09:00 – 10:00 hrs	09:00 – 21:00 hrs
7 September 2022 (Wednesday)	Yellow	09:00 – 10:00 hrs	09:00 – 21:00 hrs
8 September 2022 (Thursday)	Blue	09:00 – 10:00 hrs	-

Sample One-on-One Schedule for Tuesday

Time	[ID#.....]	Table/Booth

This schedule (pink) is for use on Tuesday. Please be sure to pick up a YELLOW schedule tomorrow morning between 09:00 – 10:00 hrs from the Registration Counter.

Sample One-on-One Schedule for Wednesday

Time	[ID#.....]	Table/Booth

This schedule (yellow) is for use on Wednesday. Please be sure to pick up a BLUE schedule tomorrow morning between 09:00 – 10:00 hrs from the Registration Counter.

Sample One-on-One Schedule for Thursday

Time	[ID#.....]	Table/Booth

This schedule (blue) is for use on Thursday. We hope that you've enjoyed your One-On-One meetings over the past few days and were able to fulfill your expectations.

## ONE-ON-ONE MEETING FORMS

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The following two forms will be available at the Registration Counter and Help Desk during the conference.

**One-on-One Communication Sheet:** Used for sending messages to others during the One-on-One Meetings. If you need to contact someone to cancel, postpone, or set up a meeting with someone urgently then you can fill in one of these forms and WCAworld staff will deliver them for you.

**No Show Record:** Please fill in this form if a member does not show up for a prescheduled meeting appointment. Members who continuously miss their meeting appointments will be sent warnings from WCAworld management.

**One-on-One Communication Sheet**

Date \_\_\_\_\_

Cancel a meeting                       Re-schedule

From	To
ID# : _____	ID# : _____
Name : _____	Name : _____
Company : _____	Company : _____

Meeting Point :     Registration Counter     Help Desk 1  
                           Help Desk 2                       Other \_\_\_\_\_

Meeting Date : \_\_\_\_\_ Meeting Time : \_\_\_\_\_

Contact Number : \_\_\_\_\_ Email Address : \_\_\_\_\_

Message : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Note :**

1. One-on-One Communication Sheets are used for Communicating appointment changes with intended persons on the **same day**. If you would like to cancel, re-schedule, or make new appointments for the next day(s), please do this through the conference website (on) Scheduler via your own computer, WCA app or at our business center.
2. Please note that this is one-way communication, you might not receive feedback from the receiver. Therefore, full details provided with a business card attached are required.
3. All appointments will be designated to one of the meeting points, but we cannot guarantee the meeting confirmation from our side.
4. Please return this sheet at least 1 hour before the meeting time.

**For Staff Only**

Location of ID# \_\_\_\_\_

ton) Time : \_\_\_\_\_ Table No. : \_\_\_\_\_  
ton) Time : \_\_\_\_\_ Table No. : \_\_\_\_\_  
ton) Time : \_\_\_\_\_ Table No. : \_\_\_\_\_

**NO SHOW RECORD**

**Your Details**

Name : \_\_\_\_\_ ID : \_\_\_\_\_  
Company : \_\_\_\_\_

**No Show Details**

Name : \_\_\_\_\_ ID : \_\_\_\_\_  
Company : \_\_\_\_\_

Date : \_\_\_\_\_ Meeting Time : \_\_\_\_\_

Remarks or Comments:  
\_\_\_\_\_  
\_\_\_\_\_

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## WCA EVENTS APP

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No more queuing to pick up your One-on-One Meeting Schedule!!! Existing users must un-install and re-download to update their current version. New users can search “WCA Events” in the Apps Store and Play Store or scan one of the below QR Codes.



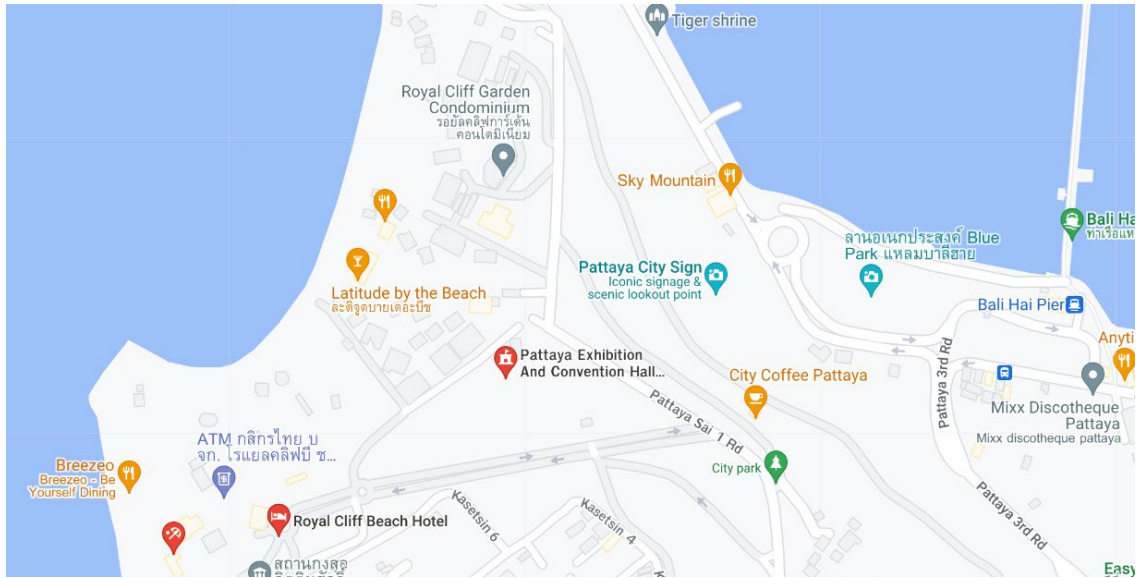
### Features:

- Schedule One-on-One Meeting Appointments
- View your One-on-One Meetings schedule (no need to pick up paper version)
- Conduct text chats with other members at the conference venue
- View Attendee profiles
- View Conference Agenda
- View One-on-One Floor Plan
- Emergency Contacts
- Latest Announcements

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## EVENT LOCATION

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Address: 353 Phra Tamnak, Bang Lamung District, Chon Buri 20150

Tel: +6638 250 421, [Website](#)

## WCAWORLD CONTACTS

WCAworld representatives are available 24 hrs. For urgent assistance please contact us. We will be happy to assist you.

WCAworld Staff	Position	Phone
Dan March	CEO	+44 7921 038 568
Kenneth Yokeum	Vice President - Asia Pacific	+66 89 771 1797
Brian Majerus	Vice President - WCA & Managing Director - GAA	+1 847 800 7226
Monica Tappi Van Velthoven	Vice President - Europe	+31 655 544 690
Erwin Van Der Genugten	Regional Manager Europe	+31 627 072 470
Randy Van Velthoven	Regional Manager - Europe	+31 631 799 830
Chris Dunn	Regional Manager Middle East & CIS	+971 50 229 8691
Rita Ganesh Ramojela	Regional Manager – India	+91 845 4844 289
Victor Gomez	General Manager - Asia Pacific   General Manager - WCA Relocations & WCA Vendors	+66 84 664 9631
Meow	Conference Supervisor (Registration)	+66 92 441 9164
Pui	Conference Supervisor (hotel Reservations)	+66 86 544 7592
Fern	Conference Support (hotel Reservations)	+66 92 316 8383
Douglas Archer	Conference Manager	+66 86 888 0276
Joey Kanchanawat	Assistant Conference Manager	+66 91 801 8484

For additional information please contact [conference@egln.com](mailto:conference@egln.com)